



Leicester
City Council

**MEETING OF THE NEIGHBOURHOOD SERVICES AND COMMUNITY
INVOLVEMENT SCRUTINY COMMISSION**

DATE: THURSDAY, 13 MARCH 2014

TIME: 5:30 pm

**PLACE: THE OAK ROOM - GROUND FLOOR, TOWN HALL,
TOWN HALL SQUARE, LEICESTER**

Members of the Committee

Councillor Cutkelvin (Chair)

Councillor Gugnani (Vice Chair)

Councillors Bhatti, Cleaver, Corrall, Desai, Grant and Naylor

Members of the Committee are invited to attend the above meeting to consider the items of business listed overleaf.

For Monitoring Officer

Officer contacts:

(Julie Harget Democratic Support Officer):

Tel: 0116 454 6357, e-mail: julie.harget@leicester.gov.uk

Kalvaran Sandhu (Members Support Officer):

Tel: 0116 454 6344, e-mail: Kalvaran.Sandhu@leicester.gov.uk

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INFORMATION FOR MEMBERS OF THE PUBLIC

ACCESS TO INFORMATION AND MEETINGS

You have the right to attend Cabinet to hear decisions being made. You can also attend Committees, as well as meetings of the full Council. Tweeting in formal Council meetings is fine as long as it does not disrupt the meeting. There are procedures for you to ask questions and make representations to Scrutiny Commissions, Community Meetings and Council. Please contact Democratic Support, as detailed below for further guidance on this.

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You also have the right to see copies of agendas and minutes. Agendas and minutes are available on the Council's website at www.cabinet.leicester.gov.uk or by contacting us as detailed below.

Dates of meetings are available at the Customer Service Centre, Granby Street, Town Hall Reception and on the Website.

There are certain occasions when the Council's meetings may need to discuss issues in private session. The reasons for dealing with matters in private session are set down in law.

WHEELCHAIR ACCESS

Meetings are held at the Town Hall. The Meeting rooms are all accessible to wheelchair users. Wheelchair access to the Town Hall is from Horsefair Street (Take the lift to the ground floor and go straight ahead to main reception).

BRAILLE/AUDIO TAPE/TRANSLATION

If there are any particular reports that you would like translating or providing on audio tape, the Democratic Services Officer can organise this for you (production times will depend upon equipment/facility availability).

INDUCTION LOOPS

There are induction loop facilities in meeting rooms. Please speak to the Democratic Services Officer at the meeting if you wish to use this facility or contact them as detailed below.

General Enquiries - if you have any queries about any of the above or the business to be discussed, please contact Julie Harget, Democratic Support on (0116) 454 6357 or email julie.harget@leicester.gov.uk or call in at the Town Hall.

Press Enquiries - please phone the Communications Unit on 454 4150

PUBLIC SESSION

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are asked to declare any interests they may have in the business to be discussed.

3. MINUTES OF THE PREVIOUS MEETING

The Minutes of the previous meeting of the Neighbourhood Services and Community Involvement Scrutiny Committee held on 6 February 2014 have been circulated, and Members will be asked to confirm them as a correct record.

4. PETITIONS

The Monitoring Officer will report on the receipt of any petitions submitted in accordance with the council's procedures.

5. QUESTIONS, REPRESENTATIONS AND STATEMENTS OF CASE

The Monitoring Officer to report on the receipt of any questions, representations and statements of case submitted in accordance with the council's procedures.

6. LEICESTER CITIZENS ADVICE BUREAU (COMMUNITY LEGAL ADVICE SERVICE)

Appendix A

The Director of Care Services and Commissioning submits a report that provides an update on the progress and development of the community legal advice service. The Commission is asked to note the report and make any observations and comments.

7. DEVELOPMENTS IN COMMUNITY SERVICES

Appendix B

The Director of Neighbourhood Services submits a report that provides an update on the developments taking place in the Community Services section following the implementation of the organisational review. The Commission is asked to note the report and make any observations and comments.

8. TRANSFORMING NEIGHBOURHOOD SERVICES PROGRAMME - SOUTH AREA [Appendix C](#)

The Director of Neighbourhood Services submits a report that provides an update on the Transforming Neighbourhood Services (TNS) programme and the engagement and consultation that has been carried out in the south area of the city. The Commission is asked to note the progress made to date and provide any comments on the final proposals for the south area, prior to a decision by the City Mayor and Executive.

9. WARD COMMUNITY MEETING IMPROVEMENT PROJECT: FINAL EVALUATION [Appendix D](#)

The Director of Delivery, Communications and Political Governance submits a report that outlines the lessons learnt, final evaluation results, recommendations and next steps following the pilot of the Ward Community Meeting Improvement Project. The Commission is asked to note and comment on the evaluation findings, lessons learnt and recommendations.

10. SCRUTINY COMMISSION WORK PROGRAMME [Appendix E](#)

The Scrutiny Commission is asked to receive the work programme 2013/14 for consideration and comment.

11. ANY OTHER URGENT BUSINESS